

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY 22nd APRIL 2025

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr R McKinnon, Cllr L Telford, Cllr B Green, Cllr S Smith, Cllr M Gray, Cllr R Scott

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: 1

Humberside Police: 0

5900 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Cllr T Williams

Cllr M Killeen

Cllr P Marshall – absent no apologies received.

5901 TO RECORD PECUNIARY AND/OR NON-PECUNIARY INTERESTS

None received

5902 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

Ward Cllr G McMaster attended and informed the Parish Council that there were no outstanding issues to report.

5903 TO AGREE THE ORDER OF THE AGENDA.

Agreed

5904 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON THE 18TH MARCH 2025. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.

Approved – The minutes of the meeting held on the 18th March 2025 were taken as read and signed & initialled by the Chairman as a true and accurate record. Cllr B Green informed the Parish Council of the closure of the Willerby Santander branch.

5905 TO **NOTE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - FOR INFORMATION ONLY:**

- Parish Clerk to inform Parish Council that 2024-2025 VAT reclaim for £3,068.30 has been submitted to HMRC – **Noted.**
- Parish Clerk to inform the Parish Council that the 2024-2025 accounts have been passed onto the internal auditor – **Noted.**
- ERYC archives services – storage of Willerby Parish Council historic minutes – The Parish Clerk informed the Parish Council that Parish Clerk and Cllr T Williams will deposit the historic minutes at ERYC Beverley Treasure House on the 9th May 2025. It was noted that the minutes would remain under the ownership of Willerby Parish Council, and that they would still be available for public viewing if required.
- To note Willerby Parish Council 25th Anniversary – 16th May 2025 – Parish Clerk to promote occasion on social media.
- Update on proposed Well Lane restrictions – The Parish Clerk informed the Parish Council that ERYC have requested a meeting to discuss the matter further (meeting to take place prior to a normal Parish Council meeting). Awaiting further details from ERYC

5906 TO RESOLVE TO APPROVE TRANSFER OF FUNDS FROM NATWEST CURRENT ACCOUNT TO NATWEST RESERVE ACCOUNT.

Approved – The Parish Council **resolved to approve** the transfer of £1,000 from the Parish Council NatWest current account to the Parish Council NatWest Reserve account. Parish Clerk to arrange transfer online.

- 5907 TO CONSIDER/APPROVE PURCHASE & INSTALLATION OF TWO X PLAYPARK BSL (BRITISH SIGN LANGUAGE) LEARN, SIGN & PLAY SIGNS.
Approved – The Parish Council considered the designs and costings for the supply & delivery of two x BSL Learn, Sign & Play playpark signs and **resolved to approve** the purchase from the School Sign Shop. Parish Clerk to arrange purchase and installation.
- 5908 TO CONSIDER/APPROVE 2025-2026 ERNLLCA & SLCC MEMBERSHIP AND ASSOCIATED ANNUAL FEES.
Approved - The Parish Council **resolved to approve** renewal of ERNLLCA & SLCC memberships and fees of £1,398.08 & £190.00. Clerk to contact ERNLLCA & SLCC to renew memberships.
- 5909 TO CONSIDER/APPROVE PURCHASE OF NEW PARISH COUNCIL PRINTER/SCANNER/COPIER.
Approved - The Parish Council **resolved to approve** the purchase of a new Parish Council Printer/Scanner/Copier to the maximum budget of £320.00 Parish Clerk to research and purchase.
- 5910 TO CONSIDER/RESOLVE TO APPROVE QUOTATION FOR THE SUPPLY, INSTALLATION, WATERING, FEEDING, MAINTENANCE & REMOVAL OF 2025 VILLAGE FLOWER BASKETS.
Approved. The Parish Council considered the quotation for the full project management of the 2025 flower baskets and resolved to **approve and accept** the quotation of £2,843.50 from Grounds & Gardens. Parish Clerk to contact Grounds and Gardens to confirm acceptance of quotation.
- 5911 VE DAY 80TH ANNIVERSARY PROJECTS & REMEMBRANCE SERVICE UPDATE – THURS 8TH MAY 2024.
It was agreed that Cllr M Gray & Cllr R Scott would attend the Royal British Legion Remembrance service at the Willerby War Memorial on Thursday 8th May 25 at 10.50am. Parish Clerk to contact Royal British Legion to confirm. Parish Clerk to provide Cllr M Gray with commemorative VE Day 80 Wreath once delivered.
It was agreed that two VE 80 lamp-posts signs would be installed on the legs of each of the four Parish Council village signs and on the legs of each of the six Parish Council notice boards:
Cllr L Telford – Kingston Road Village Sign, Parkway Notice Board & Outside of St Lukes Church (Chestnut Ave)
Cllr B Green - Beverley Road Village Sign
Cllr M Gray – Willerby Square Village Sign
Cllr S Smith – Gorton Road Village Sign
Cllr R McKinnon – Playpark Notice Board & Redwoods Notice Board
Parish Clerk – Kingston Road Notice Board, Willerby Square Notice Board & Wolfreton Road Notice Board. Parish Clerk also to install VE 80 window stickers in all six notice boards.
It was agreed that the commemorate village decorations would be installed from the 23rd April onwards.
- 5912 TO APPROVE/NOTE PARISH CLERK’S HOLIDAYS:
 - 16th May – 1 day**Approved**
- 5913 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.
Cllr L Telford provided the Parish Council with a report on the playpark. It was noted the Hawthorn bushes may require cutting back. Cllr R Scott to visit the Playpark to review the Hawthorn Bushes and any potential work that may be required on the playpark planters. Parish Clerk to add item to May’s agenda. It was noted that areas of the wet pour may require maintenance. Parish Clerk to book annual external playpark inspection and review wet pour once report is received.

- 5914 TO NOTE OUTSTANDING MATTERS WITH ERYC:
- Willerby Low Road – litter bin installation (awaiting ERYC site survey) - **Noted**
 - Damaged bench on Beverley Road – reported to ERYC Ref: SF685399728 – **Bench has been removed by ERYC for maintenance& repair.**
 - Over hanging trees in Willerby Square (outside of Willerby Pharmacy)– reported to ERYC Ref: TREES692717905 – **Noted.**
 - Damaged litter bin on Beverley Road – reported to ERYC Ref: SCS706059274 – **Noted.**
- 5915 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
- Humberside Police “Better Together Event” at Beverley Rugby Club (29.05.25 -9.30am-1.30pm) – 08.04.25 - **Noted**
- 5916 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF MARCH 2025 AND APPROVE THE SCHEDULE OF PAYMENTS FOR APRIL. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.
- The Parish Clerk confirmed that the balance of the Current Account stands at £18,297 with £6,292 in the Reserve account. Payments this month include Annual PO Box fee payment to the Royal Mail, Internal Audit Fees and purchase of VE Day 80 commemorative items.
- 5917 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING
Annual Council Meeting Tuesday 20th May 2025, at the Methodist Church Building from 7pm
Annual Parish Meeting Tuesday 27th May 2025 at the Methodist Church Building from 7pm

PLANNING COMMITTEE MEETING

- 5918 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:
- 47 Chestnut Ave, Willerby, HU10 6PD.
 - 81 Wolfreton Lane, Willerby, HU10 6PS.
 - 3 Well Lane, Willerby, HU10 6EP.

TO NOTE REFUSED PLANNING DECISIONS FROM ERYC:

TO NOTE NOTIFICATION OF APPEAL:

PLANNING APPLICATIONS –

- i. 25/00755/PLF Erection of single storey extension to rear at 368 Kingston Road, Willerby, HU10 6NF for Mr E O’Neil.
The Parish Council Planning Committee resolved that this application be approved.
- ii. 25/00836/PLF Erection of single storey extension to side and rear to replace existing single storey extension at 4 Beech Ave, Willerby, HU10 6AA for Mr Patrick Alston.
The Parish Council Planning Committee resolved that this application be approved.
- iii. 25/00820/REG3 Erection of single storey timber frame flat roof extension with brick skin, an aluminium framed lean-to-canopy and steel bow-top fencing at Willerby Carr Lane Primary School, Carr Lane, Willerby, HU10 6JT for East Riding of Yorkshire Council.
The Parish Council Planning Committee resolved that this application be approved.