

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY 17th MARCH 2026

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr T Williams, Cllr R Scott, Cllr S Smith, Cllr L Telford. Cllr R McKinnon

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: 0

Humberside Police: 0

- 6064 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
Cllr B Green
Cllr P Marshall – absent no apologies received.
- 6065 TO RECORD PECUNIARY AND/OR NON-PECUNIARY INTERESTS
None received
- 6066 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.
The Parish Clerk provided the Parish Council with local crime statistics since the last meeting.
- 6067 TO AGREE THE ORDER OF THE AGENDA.
Agreed
- 6068 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 17th FEBRUARY 2026. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.
Approved - The minutes of the council meeting held on the 17th February 2026 were taken as read and signed & initialled by the Chairman as a true and accurate record.
- 6069 TO VOTE ON CANDIDATES TO FILL THE PARISH COUNCILLOR VACANCY VIA CO-OPTION.
A vote was taken, and two successful candidates were established. Clerk to contact Gary Gollins and Carol Brooks to inform them of decision. Clerk to provide candidates with declaration of acceptance, new Councillor Pack, and associated documentation. Clerk to update website and notice boards and obtain ID badge once documentation is received.
- 6070 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY**:
 - Wicksteed Annual External Playpark Inspection booked – lead time 12-16 weeks - **Noted**
 - Bellfield Drive Parking Concerns – update – **Noted**.
- 6071 TO RESOLVE TO ADOPT DATA RETENTION POLICY
Resolved to adopt – The Parish Council **resolved to adopt** the Data Retention Policy. Parish Clerk to add to website with minute reference.
- 6072 TO CONSIDER/APPROVE QUOTATION FOR ANNUAL CLOCK SERVICE AGREEMENT.
The Parish Clerk informed the Parish Council that ERYC had cut back the perimeter of the hedge surrounding the clock as requested by Smith & Derby.
Approved - The Parish Council considered the quotation and resolved to **approve and accept** the quotation of £284.00 +VAT for the annual clock service agreement from Smith of Derby. Parish Clerk to contact Smith of Derby to confirm.

6073 TO CONSIDER/DISCUSS FURTHER ACTION IN CONNECTION WITH GORTON ROAD VILLAGE SIGN.

The Parish Council discussed the damaged sign on Gorton Road. It was agreed that the Parish Clerk would contact East Riding Council to propose the feasibility of relocating the sign. Parish Clerk to contact G4 Design and Print to obtain costings for the replacement of a full sign (including posts) to be made in a more robust material.

6074 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.

Cllr L Telford provided the Parish Council with an update on the playpark and confirmed that there were no outstanding issues. The Parish Clerk informed the Parish Council that the Community Groundsman had cleaned the exterior playpark signage, and would weed the playpark at the beginning of every month throughout the summer months.

6075 TO NOTE OUTSTANDING MATTERS WITH ERYC:

No outstanding matters

6076 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:

None received.

6077 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF FEBRUARY 2026 AND APPROVE THE SCHEDULE OF PAYMENTS FOR MARCH 2026. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

The Parish Clerk confirmed that the balance of the Current Account stands at £17,532 with £7,3560 in the Reserve Account. Payments this month include payments to N Power for Festive Lighting and a refund of £493.60 from Smith of Derby in connection with historic clock maintenance/service issues.

6078 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING **TUESDAY 21ST APRIL 2026**, AT THE METHODIST CHURCH BUILDING FROM 7PM

PLANNING COMMITTEE MEETING

6079 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- Tesco Express, 198 Kingston Road, Willerby, HU10 6LX.
- 26 Beechfield Drive, Willerby, HU10 6DF.

PLANNING APPLICATIONS –

- i. 26/00309/PLF Erection of single storey extensions to side and rear following demolition of existing rear extension and side bay window at 23 Wolfreton Lane, Willerby, HU10 6PP for Mr Marc Smith.
The Parish Council Planning Committee resolved that this application be approved.
- ii. 26/00414/PLF Erection of single storey extension to side and rear with associated alterations following demolition of existing conservatory at 9 Northstead Close, Willerby, HU10 6HP for Mr/s Jackson.
The Parish Council Planning Committee resolved that this application be approved.
- iii. 26/00408/PLF Erection of a two-storey extension to side, increase in height of flat roof to existing rear extension and installation of first floor windows to rear at 6 Beechfield Drive, Willerby, HU10 6DF for Mr Jimmy Brooks.
The Parish Council Planning Committee resolved that this application be approved.