

# MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY 19<sup>th</sup> MARCH 2024

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr R McKinnon, Cllr M Gray, Cllr L Telford, Cllr P Marshall

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 2

Ward Councillors: 1

Humberside Police: 0

Two members of the public attended the public forum to address the Parish Council with regards to issues concerning road drainage and overgrown pathway vegetation on Beverley Road, Willerby from Tudor Court up to the West Hill development. Cllr G McMaster to conduct a site visit and to report issues to East Riding Council. Parish Clerk to liaise with residents to inform them of actions to be taken.

5696 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Cllr T Williams

Cllr M Killeen

Cllr S Smith

5697 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

Cllr L Telford – Pecuniary (Agenda Item 10))

5698 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

Ward Councillor Gary McMaster provided the Parish Council with an update on the Toucan Crossing & Cycle Lane installation on Beverley Road, Willerby. Cllr G McMaster informed the Parish Council that the “Papas Roundabout” will be closed from the 15<sup>th</sup>-19<sup>th</sup> April. Parish Clerk to inform residents of closure via social media.

5699 TO AGREE THE ORDER OF THE AGENDA.

**Agreed** – No Changes

5700 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON THE 20<sup>TH</sup> FEBRUARY 2024. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.

**Approved** – The minutes of the meeting held on the 20<sup>th</sup> February 2024 were taken as read and signed & initialled by the Vice-Chairman as a true and accurate record.

5701 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY:**

- ERYC Storage of Parish Council historic minutes – The Parish Clerk informed the Parish Council that the Archives Department at ERYC had been contacted. Chairman & Parish Clerk to arrange collection of historic minutes from container and transfer to the ERYC Treasure House.
- A164 & Jock’s Lodge Junction Improvements – Representative from contractor to attend April’s meeting to give an overview of how they will construct the scheme and answer any questions the Parish Council may have regarding the project – Parish clerk requested that members bring any questions to the April meeting.
- Re-seeding of Willerby Square Roundabout following emergency gas works – Parish Clerk confirmed that the roundabout had been re-seeded by ERYC.

5702 TO APPROVE PARISH CLERK’S HOLIDAYS:

28<sup>th</sup> March 24 - 1 Day

19<sup>th</sup> April 24 -1 Day

10<sup>th</sup> May 24 – 1 Day

24<sup>th</sup> May 24 – 3<sup>rd</sup> June 24 (excluding Tues 28<sup>th</sup> May) - 4 Days

19<sup>th</sup> August 24 – 2<sup>nd</sup> September 24 - 9 Days

**Approved**

- 5703 TO DISCUSS/CONSIDER POTENTIAL ACTIONS THAT COULD BE TAKEN ON A PARISH COUNCIL LEVEL TO ADDRESS THE ISSUE OF CLIMATE CHANGE.  
The Parish Council resolved that this item should be deferred until April's agenda due to low attendance of members.
- 5704 TO CONSIDER/RESOLVE TO APPROVE QUOTATION FOR THE REPAIR/REPLACEMENT OF GORTON ROAD VILLAGE SIGN.  
**Approved.** The Parish Council considered the quotation for the replacement and installation of the vinyl graphics on Gorton Road Village Sign and resolved to **approve and accept** the quotation of £220.00 from G4 Design & Print to produce and replace the sign in Black Foamex. Parish Clerk to contact G4 Design and Print to confirm acceptance of the quotation.
- 5705 TO CONSIDER COMMUNITY GRANT APPLICATION FORM FROM ST LUKES CHURCH, WILLERBY.  
**Approved** - A vote was taken, and the Parish Council **resolved to approve** the community grant application for £150.00 from St Lukes Church towards their friendly community space project. Parish Clerk to contact St Lukes to inform them of decision and arrange payment. Parish Clerk to contact recipient eight weeks after payment to request evidence of spend.
- 5706 TO CONSIDER/RESOLVE TO APPROVE QUOTATION FOR THE SUPPLY, INSTALLATION, WATERING, FEEDING, MAINTENANCE & REMOVAL OF 2024 FLOWER BASKETS.  
**Approved.** The Parish Council considered the quotation for the full project management of the 2024 flower baskets and resolved to **approve and accept** the estimate of £2,500.50 from Grounds & Gardens. Parish Clerk to contact Grounds and Gardens to confirm acceptance of estimate.
- 5708 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.
- Raised rusted area on multi play unit reported by MOP (12.03.24) – Parish Clerk informed the Parish Council that this issue had been rectified by the Community Groundsman. The Parish Clerk informed the Parish Council that the Rota Web Climber has been greased but may still require further maintenance. Parish Clerk to arrange quotation to repair equipment – quotation to be added to April's agenda.  
Cllr L Telford provided the Parish Council with a report on the Playpark and confirmed that all other equipment was in good order.
- 5709 TO NOTE OUTSTANDING MATTERS WITH ERYC
- Lighting upgrade Oaklands Drive/Main Street, Willerby reported to ERYC (15.11.23) - **Noted**
  - Damaged Bus Shelter near Redwoods, Willerby – Reported 21.02.24 (ref: SF588816732) - **Noted**
- 5710 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
- ERYC Crime prevention and Community Safety Event, 1pm-3.30pm, Beverley Conference Centre, 11<sup>th</sup> April 2024 (21.02.24) - **Noted**
  - HEY Smile Foundation recycling clothing project launch event 7pm, Cottingham Parks Golf Club, 9<sup>th</sup> April 2024 (26.02.24) - **Noted**
  - Suggested potential actions that could be taken on a Parish Council level to address the issue of Climate Change (12.03.24) - **Noted**
- 5711 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF FEBRUARY 2024 AND APPROVE THE SCHEDULE OF PAYMENTS FOR MARCH. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.  
The Parish Clerk confirmed that the balance of the Current Account stands at £25,916 with £3,203 in the Reserve account. Payments this month include Community Grant award to Royal British Legion (Willerby, Kirkella & Anlaby Branch), payment to ERNLLCA for full council training session, payment to Chester's Electrical for replacement/upgrade of weathervane roundabout lights & Annual Salt Bin Maintenance (23-24) payment to ERYC.

5712 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING  
TUESDAY 16<sup>TH</sup> APRIL 2024, AT THE METHODIST CHURCH BUILDING FROM 7PM

## PLANNING COMMITTEE MEETING

5713 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 28 Trafford Road, Willerby, HU10 6AJ.
- Land South Of 21 Great Gutter Lane West, Willerby, HU10 6DP.
- 132 Carr Lane, Willerby, HU10 6JX.
- McDonalds, Grange Park Lane, Willerby, HU10 6EB.
- TPO Redwood House, 1 The Redwoods, Willerby, HU10 6DQ.

### PLANNING APPLICATIONS –

- 24/00514/PLF Erection of single storey extension to rear following demolition of existing conservatory and installation of rooflight to rear at 18 Ganton Way, Willerby, HU10 6NJ for Mr & Mrs Barwick.  
**The Parish Council Planning Committee resolved that this application be approved.**
- 24/00635/TPO TPO - FAIRFIELD AVENUE, WILLERBY - 1988 (REF 233) A1 - Crown reduce 3 no. Poplar trees (T14, T17 & T18) by reducing lateral side branches by 4 metres away from residential gardens to reduce complaints at Tree Belt South of Tudor Court, Willerby for Mrs Linda Lofthouse.  
**The Parish Council Planning Committee resolved that this application be approved.**
- 24/00648/PLF Erection of single storey extension to rear at 46 Main Street, Willerby, HU10 6BU for Mr Alasdair Hutson.  
**The Parish Council Planning Committee resolved that this application be approved.**
- 24/00584/PLF Erection of single storey extension with porch to front, single storey extension to rear, application of render, and construction of patio areas following demolition of existing garage at 74 Ellerker Rise, Willerby, HU10 6EY for Mr Andy Rushton.  
**The Parish Council Planning Committee resolved that this application be approved.**