

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY 21st OCTOBER 2025

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr T Williams, Cllr R McKinnon, Cllr B Green, Cllr R Scott, Cllr S Smith.

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: 0

Humberside Police: 1

- 5989 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
Cllr L Telford
Cllr P Marshall
Cllr M Killeen – Absent
- 5990 TO RECORD PECUNIARY AND/OR NON-PECUNIARY INTERESTS
None received
Cllr B Green provided the Parish Clerk with an updated Register of Interests form. Parish Clerk to update website and provide ERYC Electoral services with a copy.
- 5991 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.
Apologies received from Ward Cllr G McMaster. PSCO G Gowan attended and provided the Parish Council with local crime statistics since the last meeting.
- 5992 TO AGREE THE ORDER OF THE AGENDA.
Agreed
- 5993 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 16TH SEPTEMBER 2025. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.
Approved – The minutes of the council meeting held on the 16th September 2025 were taken as read and signed & initialled by the Chairman as a true and accurate record.
- 5994 TO NOTE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK –
FOR INFORMATION ONLY:
- Haltemprice Skate Park update.
The Parish Clerk provided the Parish Council with a brief overview of the history of the Skate Park. The Parish Clerk informed the Parish Council that a letter had been received from the Skate Park Committee regarding discussions between the Skate Park Committee and East Riding Council.
 - ASB incident at Playpark.
The Parish Clerk informed the Parish Council of a recent ASB incident at the playpark and confirmed Wolfreton School had already been informed.
 - 2025 Festive lights permit application submitted to ERYC – **Noted.**
 - RBL & Willerby Carr Lane Remembrance Services.
The Parish Clerk informed the Parish Council that to date, no information had been received from the Royal British Legion with regards to their Remembrance Service. Cllr R McKinnon to contact RBL and confirmed they would represent the Parish Council at a Remembrance service at the Willerby War Memorial. The Parish Clerk informed the Parish Council that Willerby Carr Lane Primary were holding a Remembrance Assembly on the 11th November at 10:40am. Cllr T Williams confirmed they would be able to attend. Parish Clerk to make Cllr L Telford aware.

- 5995 TO DISCUSS/PROVIDE UPDATE ON 2025 REMEMBRANCE PROJECTS PLANS.
 The Parish Clerk distributed the poppy lamp-post signs to be displayed on the legs of each of the four village signs:
 Kingston Road Village Sign – Cllr T Williams
 Beverley Road Village Sign– Parish Clerk
 Willerby Square Village Sign – Parish Clerk
 Gorton Road Village Sign – Cllr S Smith
 Cllr T Williams to liaise with Wolfreton School to arrange access into the container to collect the additional Remembrance display items and wreaths. Members to collect Tommy lamp-post signs directly from Cllr Williams to display on the legs of each of the six village notice boards. Cllr T Williams & Cllr S Smith to decorate Hop-pole roundabout on Saturday 25th October (weather permitting)
- 5996 TO CONSIDER/APPROVE PURCHASE OF EQUIPMENT TO BE USED AT CHRISTMAS SWITCH ON AND ANY FUTURE PARISH COUNCIL EVENTS (£90 BUDGET)
Approved – The Parish Council **resolved to approve** the purchase of two microphone stands and two outdoor extension cables to the maximum budget of £90. Parish Clerk to arrange purchase of items.
- 5997 TO CONSIDER & APPROVE ARRANGEMENTS AND COSTINGS FOR THE CHRISTMAS TREE SWITCH ON EVENT ON THE 27TH NOVEMBER AT THE STAR INN, WILLERBY.
 - To confirm event planning meeting at the Star Inn with all involved groups in attendance.
Parish clerk to contact the Star Inn and groups to arrange event planning meeting on Thursday 6th November 2025 at 6pm at the Star Inn
 - Tree delivery scheduled for the 13th November. Roundabout/ column light installation scheduled for 14th November - **Noted**
 - Meeting at the Christmas tree with staff & pupils from Willerby Carr Lane primary during the day of event for presents under tree and photographs (time tbc) - **Noted**
 The Parish Council considered the costings for the Christmas Tree Switch on Event and **resolved to approve** the following costings:
 Princess Parties – £100
 Wolfreton School Choir £FOC
 U3A Ukulele Band - £FOC
 Larks Duo – £140.00
 Town Crier - £100.00
 Purchase of Sweets - £60.00 budget
 Hot Chocolate/Soft Drinks for Choir £75.00 budget
 The Parish Clerk informed the Parish Council that the Cub Scouts had been contacted and that they had confirmed they will be available to help distribute sweets/mince pies on the night.
 Parish Clerk to produce vouchers for pupils to obtain hot chocolates/soft drinks.
 Event to be advertised on social media and in village notice boards & local businesses. Cllr T Williams to liaise with Cllr R McKinnon with regards to collection of the Parish Council PA System & Microphones.
- 5998 WILLERBY CARR LANE MUDDY BOOTS CLUB – PLAYPARK PLANTERS MAINTENANCE 4TH NOVEMBER 2025 AT 1:20PM. – CLLR R SCOTT TO PROVIDE PROJECT UPDATE.
 - Bellfield Farm to donate/supply plants.
 Cllr R Scott provided the Parish Council with an update on the Muddy Boots Club/Planters project. Cllr Scott informed the Parish Council that the required compost and plants had been purchased, with Bellfield Farm also offering to donate additional plants. It was agreed that Cllr R Scott & Cllr B Green would attend the playpark with the Muddy Boots Club on the 4th November. Parish Clerk to attend to take photographs. Parish Clerk to arrange for the park to be closed whilst pupils are in attendance. Parish Clerk to arrange purchase of two x plaques to be installed on the front of the planters – to be added to November’s agenda.

- 5999 TO CONSIDER/APPROVE REPAIR OF RAISED WET-POUR AREA IN PLAYPARK.
Approved. The Parish Council considered the quotation for the repair of raised wet-pour area in the playpark and resolved to **approve and accept** the quotation of £2405 + VAT from Streetscape Ltd. Parish Clerk to contact Streetscape to confirm.
Approved – It was agreed that funding for the repairs to the raised wet-pour would be obtained by the re-allocation of expenditure from other budgeted areas.
- 6000 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.
Update/repair of floor games to be added to 2026-2027 budget – **Noted.**
The Parish Clerk informed the Parish Council that a written report had been received from Cllr L Telford and confirmed that there were no outstanding issues.
- 6001 TO NOTE OUTSTANDING MATTERS WITH ERYC:
- No outstanding issues
- 6002 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
- ERYC Project Briefing Note – Main Street, Willerby (22.09.25) - **Noted**
 - Temporary Road Closure Notice – Collynson Close, Willerby (22.09.25) - **Noted**
 - Planned Carriageway Patching Works – various locations (23.09.25) - **Noted**
- 6003 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF SEPTEMBER 2025 AND APPROVE THE SCHEDULE OF PAYMENTS FOR OCTOBER. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.
The Parish Clerk confirmed that the balance of the current account stands at £52,315 with £7,331 in the reserve account. Payments this month include payment to RBL for additional lamp-post signs and wreath and payment to Grounds and Gardens for the watering, maintenance and removal of the 2025 village flower baskets.
- 6004 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING
TUESDAY 18TH NOVEMBER 2025, AT THE METHODIST CHURCH BUILDING FROM 7PM
Xmas Event planning meeting – **Thursday 6th November 2025 6.00pm** at the Star Inn

PLANNING COMMITTEE MEETING

6005 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 48 Thornwick Ave, Willerby, HU10 6LP.
- 370 Kingston Road, Willerby, HU10 6NF.
- 120 Carr Lane, Willerby, HU10 6JX.
- 8 Gorton Road, Willerby, HU10 6LT.
- TPO Wolfreton Allotments, Wolfreton Villas, Willerby, HU10 6QS.
- That's Amore, 159 Kingston Road, Willerby, HU10 6AL.
- Haltemprice Crematorium, Main Street, Willerby, HU10 6DS.
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PLANNING APPLICATIONS –

- 25/02323/PLF Erection of detached garage to front at 39 Well Lane, Willerby, HU10 6HB at 39 Well Lane, Willerby, HU10 6NB for Mr Kevin Hodgkinson.
Noted with concerns regarding proposed front location of garage.
- 25/01820/PLF Change of use to equestrian use and construction of a riding arena with associated boundary fence at Willerby Carr Farm, Swine Bank, Willerby, HU5 5QF for Mr Mike Spriggs.
The Parish Council Planning Committee resolved that this application be approved.
- 25/02560/PLF Erection of single and two storey extension to rear following removal of existing single storey rear projection at 45 Wolfreton Lane, Willerby, HU10 6PP for Mr Craig Welham.
The Parish Council Planning Committee resolved that this application be approved.
- 25/02219/PLF Erection of single storey extension to side and construction of access ramps at Pine View, Beverley Road, Cottingham, HU10 6ED for Humber Teaching NHS Foundation Trust* Within Cottingham Parish Council Boundary*
Noted
- 25/02625/PLF Construction of vehicular access (dropped kerb) and relocation of streetlight at Private Medicare Ltd, Ground Floor Office, Crescent Court, Main Street, Willerby, HU10 6BP for Bonsai Dental.
The Parish Council Planning Committee resolved that this application be approved.
- 25/02451/PLF Construction of a vehicular access (dropped kerb) at 44 Kingston Road, Willerby, HU10 6BH for Miss Falina Ogada.
The Parish Council Planning Committee resolved that this application be approved.