

Community Activity & Participation Grant Application Form

Application for Voluntary Organisations – Local Government Act 1972 Sec. 137

Please return the completed application forms to:

Caroline Handforth - Parish Clerk & Financial Officer

clerk@willerbyparishcouncil.gov.uk

PO Box 730, Hull, HU10 9BG.

Notes

Please note that **ALL** sections of this form **MUST** be completed for your application to be considered for funding by Willerby Parish Council.

Grants applications must be from clubs or organisations which are either based within Willerby Parish, or are situated within close proximity to Willerby and have been established for the purpose of providing facilities specifically for Willerby residents.

Willerby Parish Council will favour applications for small awards -under £150 - and which will be used to whole fund smaller projects. Larger applications or applications for part-funded projects must clearly demonstrate that the club or organisation will be responsible for funding at least fifty percent of the equipment, activity or project costs.

Applications should be made for the purchase of equipment, or to fund an additional activity/item (not for the general running costs). These must clearly contribute to, or enhance, the opportunities for residents to participate in, or otherwise enjoy, an increase in sporting, recreational or leisure activities. Please make it clear on your application form how you intend any funding to contribute towards achieving this.

This funding scheme is open to clubs and organisations which meet the afore-mentioned criteria regardless of member's age, gender, ethnicity, sexual orientation and so forth. Clubs may apply annually where they can demonstrate a new and different need.

In order to audit the effectiveness of this scheme and to ensure accountability and transparency with regard to releasing public funds, we request that each club or organisation will forward appropriate evidence to Willerby Parish Council within 8 weeks of funding being awarded. Suitable evidence may include a purchase receipt, photograph etc. etc. which we may use for publicity purposes where appropriate.

Application Form

1.	Name & Address of Club or Organisation	
2.	Contact Name & Position in Club/Organisation	
3.	Contact Telephone No. & Email Address	
4.	Registered Charity No (if applicable)	

5.	Amount of Grant Requested	
6.	Details/breakdown of specific activity, equipment or project that funding is requested for.	
7.	Total Cost of the Activity, Equipment or Project	
8.	If the above exceeds the grant application, how will the remaining amount be financed?	
9.	Have you applied to other organisations for the same project? If Yes, which organisations and for how much?	
10.	Who will benefit from the activity, extra equipment or project?	
11.	How many members or participants are Willerby residents?	

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....Date.....

Received by.....Date.....

Application Approved

Application Refused

Chairman's
Signature.....Date.....