MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY 17th NOVEMBER 2026

VENUE: Willerby Methodist Church
PRESENT:
Members: Cllr T Williams, Cllr L Telford, Cllr B Green, Cllr C Brooks, Cllr R Mckinnon, Cllr S Smith
Clerk to the Council: Mrs Caroline Handforth
Members of the Public: 0
Ward Councillors: 0
Humberside Police: 1

6199 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
Cllr G Gollins
Cllr P Marshall – Absent no apologies received.

6200 TO RECORD PECUNIARY AND/OR NON-PECUNIARY INTERESTS
None received

6201 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.
PSCO Barbara Danby attended and informed the Parish Council of the most recent local crime statistics. The Parish Council were informed that PSCO Danby would be retiring towards the end of December 2026.

6202 TO AGREE THE ORDER OF THE AGENDA.
Agreed

6203 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 20TH OCTOBER 2026. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.
Approved - The minutes of the council meeting held on the 20th October 2026 were taken as read and signed & initialled by the Chairman as a true and accurate record.

6204 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK **- FOR INFORMATION ONLY**:

- Festive Lights/tree update – The Parish Clerk informed the Parish Council that the Christmas tree had been delivered to the Star Inn and that the village roundabout lights were due to be installed on Friday 20th November.
- Remembrance feedback – Cllr R Mckinnon informed the Parish Council that there had been a good public attendance at the War Memorial service of Remembrance. Cllrs Williams, Brooks & Telford informed the Parish Council that they had attended the Remembrance Assembly at Willerby Carr Lane Primary School. Cllr T Williams requested that all village remembrance displays are now removed and the poppies/wreaths are brought to the December meeting to be put in storage.

6205 LITTER PICKING PROJECT PLANS UPDATE.
Cllr C Brooks provided the Parish Council with an update on the Community Litter picking project. Cllr Brooks informed the Parish Council that an email group had been set up with all the residents that had shown an interest in being involved, and that all participants had been provided with equipment and potential local routes. Feedback had been received and it was noted that Well Lane was a particular area of concern for littering. Parish Clerk to produce an A5 poster promoting the project to be displayed in all six notice boards.

6206 TO CONSIDER/APPROVE PURCHASE OF 10 X ADDITIONAL HI VIZ VESTS FOR LITTER PICKING TEAM
(5 X MED & 5 X LARGE)
Approved – The Parish Council **resolved to approve** the purchase of **5 x Large & 5 x Extra Large** Hi Viz Vests from Arco Ltd and the associated cost of £50.87. Vests to be customised with Willerby Parish Council on the back. Parish Clerk to arrange purchase and delivery.

6207 CHRISTMAS EVENT UPDATE & TO CONSIDER/APPROVE ANY ADDITIONAL COSTINGS.

- Purchase of Microphone Batteries
- Setting up of event around 12noon on 26th November.
- Gazebo purchased by the Star Inn.

The Parish Council **resolved to approve** the purchase of Microphone batteries. Cllr R Mckinnon to arrange purchase.

It was agreed that the Parish Clerk, Cllr R McKinnon, Cllr C Brooks & Cllr B Green, would set up the event (Gazebos, lights, PA System & Chairs) on the 26th November at the Star Inn.

Cllr R McKinnon to liaise with the Star Inn to agree time and inform members.

The Parish Clerk confirmed that a new large Gazebo was going to be purchased by the Star Inn.

Cllr R Mckinnon informed the Parish Council that the Gazebo was scheduled for delivery to the Star Inn on Thursday 19th November.

The Parish Clerk confirmed that the timings for the event would be as follows:

18:00 Willerby Cubs & Brownies to arrive to distribute sweets and mince pies.

It was agreed that Cllr C Brooks & potentially Cllr G Gollins would co-ordinate with the Cubs & Brownies on the night.

18:00 – 19:30 – Bauble the Elf & Elsa

18:00-18:15 Wolfreton School Choir (small gazebo)

18:15-18:40 U3A (Barely AWAKE) Ukulele Band (Large Gazebo). Approximately twelve chairs required & two Microphones with stands. The Parish Clerk confirmed that the Ukulele Band had been informed that they would need to move out of the large gazebo immediately after their performance finishes. Parish Council to move chairs out of large Gazebo.

18:45-19:15 Lucy's Pop Choir (Large Gazebo)

19:15 – Speeches by Parish Council Members followed by countdown and Switch on.

It was agreed that Cllr T Williams would speak on the night followed by Cllr B Green leading the countdown and introducing the performers on the night.

It was agreed that the Parish Council Clerk and Members would arrive at the Star Inn between 5-5:30pm on the night of the event.

Parish Clerk to send event running order to all members with a printed copy provided for Cllr B Green on the night.

6208 TO CONSIDER/APPROVE PURCHASE OF REPLACEMENT DAMAGED SALT BIN ON WILLERBY LOW ROAD.

Approved – The Parish Council **resolved to approve** the purchase of a replacement salt bin on Willerby Low Road and **resolved to approve** the cost of £483.00 +VAT for the supply and installation by ERYC and the re-allocation of funding from 26-27 budget. Parish Clerk to contact ERYC to confirm.

6209 TO CONFIRM ATTENDEES AT THE SECOND PUBLIC CONSULTATION EVENT REGARDING THE WILLERBY WASTE RECOVERY & TRANSFER FACILITY PROPOSALS – THURSDAY 19TH NOVEMBER 3-7PM – MERCURE GRANGE PARK HOTEL.

It was agreed that Cllr B Green would attend to represent the Parish Council.

6210 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.

The Parish Clerk informed the Parish Council of the playpark inspection report received from Cllr G Gollins. It was noted that all issues on the report had been addressed by the Community Groundsman. It was noted that the clock sign required cleaning. Parish Clerk to inform Community Groundman of issue.

6211 TO NOTE OUTSTANDING MATTERS WITH ERYC:

No outstanding matters.

6212 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:

- Notice and Plan of up-coming road closure - Chestnut Avenue, Willerby (commencing Monday 7 December 2026) – 02.11.26 – **Noted.**

6213 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF OCTOBER 2026 AND APPROVE THE SCHEDULE OF PAYMENTS FOR NOVEMBER 2026. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.
The Parish Clerk confirmed that the balance of the current account stands at £37,907with £10,416 in the reserve account. Payments this month include HMRC 2nd Quarter PAYE payment, annual Information Commissioner Data Protection fee, payments to Princess Parties & Lucy's Pop Choir (Xmas event) and annual Street Light Service agreement payment to ERYC.

6214 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING
Tuesday 15th December 2026, at the Methodist Church Building from 7pm

PLANNING COMMITTEE MEETING

1. To Note Approved Planning decisions from ERYC:
   - Iceland, Willerby Shopping Park, Grange Park Lane, Willerby, HU 6EB.

2. Planning Applications:

   i. 26/02672/PLF Erection of hip-to-gable extension and construction to rear dormer at 13 Ferndale Ave, Willerby, HU10 6AF for Mr Matthew Plummer.
   The Parish Council Planning Committee resolved that this application be approved.

   ii. 26/02785/PLF Erection of a Greenhouse at Redwood House, 1 The Redwoods, Willerby, HU10 6DQ for Mr Peter Burnham.
   The Parish Council Planning Committee resolved that this application be approved.

   iii. 26/02759/PLF Erection of single storey extensions to side and rear and installation of new window to side and door to rear at 70 Hazelbarrow Drive, Willerby, HU10 6QY for Rebecca Harrison.
   The Parish Council Planning Committee resolved that this application be approved.

   iv. 26/02768/PLF Construction of hip to gable roof extensions with dormer to side and installation of new and altered windows and doors at 49 Prunus Ave, Willerby, HU10 6PJ for Mr & Mrs Phillips.
   The Parish Council Planning Committee resolved that this application be approved.