

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY 15th SEPTEMBER 2026

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr T Williams, Cllr L Telford, Cllr B Green, Cllr G Gollins, Cllr C Brooks,

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: 0

Humberside Police: 0

6156 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Cllr R McKinnon

Cllr S Smith

Cllr P Marshall

6157 TO RECORD PECUNIARY AND/OR NON-PECUNIARY INTERESTS

None received

6158 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

No reports received

6159 TO AGREE THE ORDER OF THE AGENDA.

Agreed

6160 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 21ST JULY 2026. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.

Approved - The minutes of the council meeting held on the 21st July 2026 were taken as read and signed & initialled by the Chairman as a true and accurate record.

6161 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY:**

- Parish Clerk to inform Parish Council that the 2025-2026 External Audit has been completed by PKF Littlejohn and returned with no outstanding issues – **Noted.**
- Raised border update (27-28) – **The Parish Clerk informed the Parish Council that a quotation for the replanting and annual maintenance of the border had been requested from Grounds and Gardens. To be added to 27-28 budget.**
- Willersley House Event Feedback– Cllr B Green – **Cllr B Green provided the Parish Council with feedback from the Willersley House Flour Garden Event which took place on Friday 4th September.**
- Correspondence from Anlaby Parish Council re Anti-Social Behaviour proposal – **Noted.**
- To note the resignation of Cllr R Scott – **Noted. The Parish Clerk confirmed that ERYC Electoral Services had been informed and the website & notice boards updated. The Parish Clerk reminded the Parish Council of the Local Government Act 1972 law (Section 84) re Councillor resignation procedures. It was proposed that this law be included in a Councillor Induction Pack – Parish Clerk to contact ERNLLCA/NALC.**

6162 TO CONFIRM ATTENDEES AT THE ERNLLCA ANNUAL CONFERENCE & AGM AT THE LAZZAAT HOTEL ON 29TH SEPTEMBER 2026 AND APPROVE ASSOCIATED COSTINGS.

It was confirmed that the Cllr B Green, Cllr T Williams & the Parish Clerk would attend the ERNLLCA Annual Conference. The Parish Council **resolved to approve** the associated costings of £50 per attendee. Parish Clerk to contact ERNLLCA to confirm names of attendees.

6163 TO DISCUSS/APPROVE ANY IDEAS FOR REMEMBRANCE PROJECTS. TO APPROVE ANY ASSOCIATED COSTINGS/QUOTES.

To was agreed that planning for the 2026 village Remembrance displays would be deferred to October's agenda. Cllr Williams & Cllr Brooks to liaise with Wolfreton School to gain container access. Remembrance display items to be brought to October's meeting for distribution to members.

6164 TO CONSIDER/APPROVE XMAS TREE SWITCH ON EVENT **DATE & TIME** (WITH FURTHER ARRANGEMENTS TO BE ADDED TO OCTOBER'S AGENDA)

Approved – The Parish Council resolved to approve the date of **Thursday 26th November from 6 pm** onwards for the 2026 Christmas Tree Switch on Event at the Star Inn. Parish Clerk to confirm the date & time with the Star Inn. Parish Clerk to contact previous groups/individuals involved to check costings and availability. Parish Clerk to add event update onto October's agenda for further proposals, planning and approval of costings.

6165 LITTER PICKING PROJECT PROPOSAL.

Cllr G Gollins proposed that the Parish Council organise a community litter picking project. Parish Clerk to promote project on notice boards and on social media to gain public interest. To be added to October's agenda for further discussion.

6166 PARISH CLERK TO PROVIDE UPDATE ON WICKSTEED EXTERNAL INSPECTION REPORT (IF INSPECTION HAS TAKEN PLACE & REPORT RECEIVED)

The Parish Clerk provided the Parish Council with an update on the Wicksteed annual external playpark inspection which took place on 9th September 2026. It was noted that the wet pour area around the basket swing requires resurfacing. It was confirmed that all other areas and equipment were assessed as low or very low risk with no further action required.

6167 TO CONSIDER/APPROVE QUOTATIONS FOR PLAY PARK BASKET SWING AREA WET-POUR REPAIR (RE INSPECTION REPORT)

Approved. The Parish Council considered the quotation for the basket swing area wet pour repair and resolved to **approve and accept** the quotation of £425 + VAT from Streetscape Ltd. Parish Clerk to contact Streetscape to confirm.

6168 TO CONSIDER/RESOLVE TO APPROVE PURCHASE OF WET-POUR REPAIR KIT.

Approved – The Parish Council approved the purchase of a wet pour repair kit at £90 (including delivery) to allow for the Community Groundman to repair minor areas of wet pour in the playpark. Parish Clerk to arrange purchase and delivery.

6169 TO APPROVE/NOTE PARISH CLERK'S HOLIDAY:

- 5th October – 5 Days

Approved

6170 TO APPROVE PURCHASE OF TWO DRAWER FILING CABINET.

Approved. The Parish Council approved the purchase of a two-drawer filing cabinet at £89.98. The Parish Clerk informed the Parish Council that this cost was offset by £30.00 from the sale of the old four drawer cabinet. Parish Clerk to arrange purchase.

6171 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.

It was confirmed that the community groundsman had removed the area of nettles and an offensive sticker from the playpark notice board. Parish Clerk to contact Bellfield Farm with regards to the Hawthorne Bushes being cut back. Parish Clerk to add new member monthly playpark review to October's agenda. Cllr G Gollins expressed an interest on taking on this role. Parish Clerk to provide all members with copy of checklist for their information.

6172 TO NOTE OUTSTANDING MATTERS WITH ERYC:

No outstanding matters.

6173 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:

- ERYC upcoming planned carriageway resurfacing works – 17.08.26 – **Noted.**
- New Councillor Induction video (Cllr Gollins & Cllr Brooks) – 17.08.26 – **Noted.**

6174 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF AUGUST 2026 AND APPROVE THE SCHEDULE OF PAYMENTS FOR AUGUST & SEPT 2026. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

Approved - The Parish Clerk confirmed that the balance of the Current Account stands at £17,936 with £10,401 in the Reserve Account. Payments this month include two payments to JRB Enterprise (April invoice & Sept invoice) for dog dispenser bags and receipt of £30.00 for the sale of Parish Council four drawer filing cabinet.

6175 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Tuesday 20th October 2026, at the Methodist Church Building from 7pm

PLANNING COMMITTEE MEETING

6176 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 129 Kingston Road Willerby, HU10 6AL
- Land East of Manor Gate Lodge, 80 Main Street, Willerby, HU10 6BZ.
- 30 Wolfreton Lane, Willerby, HU10 6PU.

PLANNING APPLICATIONS –

- 26/01795/PLF Installation of a Battery Energy Storage System (BESS) compound with a 2.35m high palisade fence and a CCTV camera mounted to existing substation, a small extension to internal vehicular access road to BESS, realignment of an existing 2.4m high boundary fencing, partial relocation of ground mounted solar panels with associated infrastructure (Retrospective Application) and construction of attenuation basin and swale for surface water drainage to watercourse at Castle Hill Solar Farm Willerby Low Road Cottingham, HU16 5JQ for Hull University Teaching Hospitals NHS Trust
within Cottingham Parish Council's Boundary
Noted